



SENIOR CENTER

City of Temple, GA
Senior Center

Request for Proposal

Upgrade Services
Painting/Flooring Project
Senior Center Complex

Proposal Due Date:
Friday, May 13, 2022, at 2 PM

Request for Proposal Painting/Flooring Project Senior Center Complex

General Information

The City of Temple, GA (hereafter also referred to as “The City”) is seeking proposals for a painting/flooring project from qualified businesses for upgrades to be completed on the Senior Center building located at 280 Rome Street, Temple, Georgia.

Elements of Proposals:

- Construction team: general contractor, sub-contractors and suppliers
- Paint interior and exterior of the Senior Center Building, located at 280 Rome Street, Temple, GA
- Pressure wash the exterior of the Senior Center Building
- Replace flooring in the television room next to the cafeteria
- Provide itemized listing cost of work to be done
- References and list of similar projects
- Complete cost of entire turn-key project for painting and flooring
- Timeline of all phases of the projects
- All design and work must meet or exceed federal, state and local cost, ordinances and requirements. All design and construction will meet all ADA guidelines.
- Construction will include all necessary fixtures and furnishings for projects

Attachments: Itemized project list.

Pre-Proposal Meeting:

There will be one pre-proposal meeting. This meeting is scheduled for 11:00 am, Thursday, April 28th at the Senior Center Complex, 280 Rome Street, Temple, GA. Attendance at this meeting is not mandatory.

RFP Procedure

Tentative Project Schedule

A tentative timeline is set forth below. This timeline is subject to change by the City, at the City's sole discretion, as events and conditions warrant.

• Proposal Release Date	April 13, 2022
• Pre-Proposal Meeting	April 28, 2022
• Written Proposals Due	May 13, 2022 @ 2:00 PM
• Review of Proposals by City Staff	Week of May 16, 2022
• Formal Acceptance/Award of Proposal by City	May 23, 2022
TENTATIVE PROJECT SCHEDULE	

Method of Submission

Proposers are to submit one (1) original Proposal and one (1) copy. Envelopes used in submitting Proposals must be clearly marked, **"PROPOSAL: SENIOR CENTER PAINTING/FLOORING PROJECT"** and be mailed to:

Lisa Jacobson, Assistant City Administrator
City of Temple, Georgia
P.O. Box 160
Temple, Georgia 30179

The deadline for submission **Friday, May 13, 2022, by 2:00 p.m., Eastern Standard Time.**

No faxed or email proposals will be accepted. Proposals received after the time and date listed above will not be considered.

The City will not be responsible for any expenses in the preparation and/or presentation of the proposals and oral interviews, if any, for the disclosure of any information or material received in connection with the solicitation, whether by negligence or otherwise.

The City reserves the right to request additional information, if necessary, or to request an interview with business(s), or to reject any and all proposals with or without cause and waive any irregularities or infirmities in the proposals submitted. The City further reserves the right to make such investigations as it deems necessary as to the qualifications of any and all businesses submitting proposals. In the event that all proposals are rejected, the City reserves the right to re-solicit proposals.

Responding businesses may withdraw their proposals at any time prior to the final filing date and time, as indicated on the cover page of this RFP, by written notification signed by an authorized agent of the business. The proposal may thereafter be resubmitted, but only up to the final filing date and time.

The responding business assumes sole responsibility for the complete effort required in the RFP. No special consideration shall be given after proposals are opened because of a business's failure to be knowledgeable about all requirements of this RFP. By submitting a proposal in response to the RFP, the business represents that it has satisfied itself, from its own investigation, of all the requirements of this RFP.

Documents and information submitted in response to the RFP shall become property of the City of Temple and generally shall be available to the general public as required by applicable law, including the Georgia Open Records Act.

Questions and Answers

All questions regarding this RFP should be presented to:

Lisa Jacobson

Assistant City Administrator

ljacobson@templega.us

Please place Senior Center Painting/Flooring Project in the SUBJECT of all emails and/or written correspondence. All emailed dialog regarding the project is subject for discussion at the pre-proposal meeting.

General Terms and Conditions

Insurance

The City of Temple has certain insurance requirements that must be met. The BUSINESS will be responsible to purchase and maintain at its sole expense insurance coverage.

- BUSINESS shall furnish the City copies of all insurance policies or certificates of insurance relating to the insurance policies that must be maintained hereunder. In addition, insurance policies applicable hereto shall contain a provision that the City shall be given thirty (30) days written notice by the insurance company before each policy is substantially changed or cancelled.

Evaluation Process

- Cost of project
- References and similar projects
- Quality of materials and fixtures
- Timeline-demonstrated ability to complete projects on time

EXTERIOR PAINTING

1. Soffit
2. Facia
3. Drive-Thru
4. Trim
5. Benches
6. Five exterior doors

INTERIOR PAINTING

1. All Rooms
2. Trim
3. Five interior doors
4. Repair/Replace screen door

FLOORING: 1 ROOM

1. Replace carpet with LVP flooring in the television room

MISCELLANEOUS

1. Pressure wash exterior of building
2. Weather stripping for all exterior doors