

**City of Temple
Monthly Council Meeting
May 4, 2015
Temple City Hall**

Council Members present constituting a quorum:

Lester Harmon, Mayor
Richard Bracknell
Hiley Miller
Howard Walden
Penny Ransom
William Simmons

Council Members absent:

None

Call to Order:

The meeting was called to order by Mayor Harmon.

Invocation:

The invocation was given by Mayor Harmon.

Minutes:

1. April 6, 2015: Motion to approve made by Council Member Miller, second by Council Member Simmons. Vote 5-0
2. April 20, 2015: Motion to approve made by Council Member Walden, second by Council Member Simmons. Vote 5-0

Old Business:

1. City Hall Personnel Job Descriptions and Pay Grades: Mr. Crawford presented three job descriptions to the Mayor and Council. The City Clerk/Finance Director description was approved on a motion by Council Member Bracknell with a second by Council Member Simmons. Vote 5-0. The Accounting Technician/Utility Billing job description was approved on a motion by Council Member Bracknell with a second by Council Member Simmons. Vote 5-0. The pay grade increase for this position was approved on a motion by Council Member Bracknell with a second by Council Member Walden. Vote 5-0. The position will pay 14.02 per hour. The Accounting Technician/Accounts Payable job description was approved on a motion by Council Member Bracknell with a second by Council Member Simmons. Vote 5-0. The pay grade increase for this position was approved

on a motion by Council Member Bracknell with a second by Council Member Walden. Vote 5-0. The position will pay 14.02 per hour.

2. 2015 Budget Amendments: Council Member Miller made a motion for the budget amendments to be tabled until all questions related to the amendments could be answered. There was a second by Council Member Ransom. Vote 5-0.

New Business:

1. Art Guild for Founders Day: Deborah McIntosh requested that a fund and committee be established for citizens struck by disaster. City Attorney Parian requested that once a 501(3)c was established they should come back before the Council. There was no action taken.
2. Use of Senior Center for Pot Luck Dinner: Allen Blackstock requested to use the Senior Center for a Pot Luck Dinner. The City Attorney suggested that a limited liability policy be obtained prior to the event. Mr. Blackstock withdrew his request. There was no action taken.
3. 2015 Liability Insurance Renewal: Mr. Crawford presented the renewal to Council. After some discussion a motion to approve by Council Member Bracknell with a second by Council Member Walden. Vote 5-0. It was noted that due to the increase of the premium a budget amendment would be necessary.
4. RFP for Integrated Municipal Financial Mgmt Software Service: Mr. Crawford presented the RFP to Council. After some discussion a motion to approve was made by Council Member Bracknell with a second by Council Member Miller. Vote 5-0.
5. Moving Cost for New City Hall: Mr. Crawford stated that all cost estimates related to the move had not been acquired. A motion to table was made by Council Member Bracknell with a second by Council Member Walden. Vote 5-0.
6. 2014 External Audit: Mr. Crawford presented the three sealed bids to the Council at 7:30PM. The bids were opened by City Attorney Parian. After some discussion the bid submitted by MetCalf Davis CPAs was accepted upon a motion by Council Member Bracknell with a second by Council Member Ransom. Vote 5-0
7. DDA Report: Deborah McIntosh requested a resolution from the Council to dissolve the prior DDA in order to establish a new DDA. City Attorney Parian requested that Ms. McIntosh present the letter from the state so that Mr. Parian could review and develop a plan. There was no action taken.

Department Heads:

Chief Thorn informed the Council that he will begin recruiting to fill a vacant position within the Police Department.

Council Comments:

Council Member Bracknell stated that he would like to improve communication between the Council Members and the Department Heads. He suggested that each Department Head email the members with existing and potential programs to coincide with Facebook postings. He also suggested that the purchasing ordinances be distributed to each Department Head.

Council Member Miller reminded the members to submit their Personal Disclosures to the City Clerk. She also asked for donations to the Back Pack Program.

Council Member Walden welcomed Mr. Parian as the new City Attorney.

Council Member Ransom requested that a list of contracts be presented to the Council and Departments Heads. She requested that each contract be identified as renewing and if a bid would be necessary.

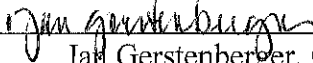
Mayor Harmon informed the Council that Mrs. Thomas has secured a donation of library shelving. The nonprofit that is donating the shelving has requested pictures of the layout of the current City Hall building. A meeting will be setup with Mr. Crawford.

Jerry Segal requested the date the Forensic Auditors would present their findings. Mayor Harmon stated that no date has been set. Mr. Segal asked if the City would hold a gathering for the National Day of Prayer Thursday at noon. Mayor Harmon stated that we would gather around the flag pole outside City Hall at 12:00. Mr. Segal requested the official new address of the Temple Police Department. Mayor Harmon stated it was 184 Carrollton Street. Mr. Segal's last question concerned the standard hourly rate of the new City Attorney. Mr. Parian stated that he is compensated at \$3,000.00 per month.

Adjournment:

There being no further business to discuss the meeting was adjourned on a motion by Council Member Bracknell with a second by Council Member Simmons. Vote 5-0. Meeting adjourned at 8:15 PM.


Lester Harmon, Mayor


Jan Gerstenberger, City Clerk