

**REGULAR MEETING OF TEMPLE
CITY COUNCIL MINUTES REVISED
January 5, 2015 6:30pm
TEMPLE CITY HALL**

Mayor Lester Harmon called the Meeting to order at 6:40pm with the following members present constituting a quorum: Council Member Richard Bracknell; Council Member Hiley Miller; Council Member Howard Walden, Council Member Penny Ransom, and Council Member Simmons.

Invocation by Mayor Lester Harmon

The First Order was to Amend the Agenda by adding the following Items

1. Minutes of December 18, 2014
2. Update from FOGO
3. Discussion of credit cards
4. 2nd read of Record Retention Policy
5. 2nd Read for creating a C.F.O Position
6. Discussion of applications for City Administrator
7. Discussion of Budget

Motion was made by Council Member Miller with a second by Council member Bracknell. Vote 5-0

1.) Minutes of December 18th and December 29th 2014 meetings

The minutes were read with a motion by Council Member Ransom to approve with a second by Council Member Walden, Vote 5-0

2.) Mr. John Fedak Update from FOGO

FOGO has fixed day to day problems, will soon have e-mails ready

Council Member Ransom asked is system reloading, printer working properly and discussed problems with the computer in the Codes office. Police Department on list for GCIC. Suggestion moving away from XP operating system, and update with Forensic Auditor

3.) Credit Cards

Council Member Bracknell suggested Policy for credit card use. Credit cards need to be controlled and checked in and out with City Administrator. Employees have 24 hours to use and must bring back with receipt and purchase order; charges must be paid immediately, never again pay late fees.

Motion to take up credit cards to be kept by the administrator.

Fleet cards can still be used a motion was made by council Member Bracknell second by Council Member Miller. Vote was 5-0

Council Member Ransom asked if former employee still have credit cards

City Administrator to investigate this issue and a log book is created to issue P.O and credit cards.

4.) 2nd Reading of Retention Policy

A motion was made by Council Member Ransom with a second by Council Member Simmons. Motion passed 5-0 Vote

5.) 2nd Read of C.F.O Position

City Attorney Daily read this ordinance and suggested the salary scale be removed and salary scale be set by City Council.

After discussion a motion was made by Council Member Ransom and second by Council Member Simmons to approve. Motion passed with a 5-0 Vote.

After vote Council Member Ransom suggested the city should look at salary of similar size cities, with similar budgets.

6.) City Administrator Applications

A suggestion was made to organize number of applications and for City Administrator to organize and copy for council. Mayor Harmon set a work session for January 12, 2015 at 5:30 for discussion.

7.) Budget

A discussion was held as to how budget will be hammered out. If there are mistakes Mayor under impression City would be operating under old Budget but council voted to approve 2015 Budget; Council Member Ransom stated amendments will have to be made By council and advertized with a new ordinance created and then go back to Mayor and Council.

8.) Reorganization of City Hall

City Administrator talked about accounts payable and billing are full times jobs and cannot be continuously interrupted. Suggested Council have a receptionist to answer phones and wait on customers, and assist in other duties. City Administrator also suggested council hire a city clerk.

9.) Update on Down Town Development Authority

Ms. Debbie McIntosh reported to council the D.D.A is officially registered with state of Georgia. In the past D.D.A has not been registered.
Ms Debbie McIntosh also said according to state law the council has to set up funding.

10.) **Discussion of Projected Revenues**

Council Ransom stated some budged items are ok, but some are off and amendments will have to be made.

No more action was taken.

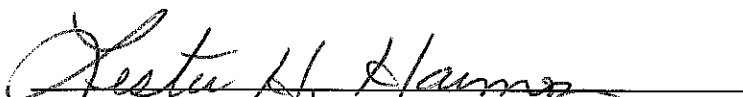
During closing comments, Mayor Harmon said City Administrator Position will be discussed during work session.

Council Member Walden wished everyone a happy New Year


Council Member Ransom said City owes appreciation to County and suggested council members, Thank you Commissioners.

Council Member Miller reminded everyone the back pack program will start back this Friday.

Having no further business to discuss a motion was made by Council Bracknell with a second by Council Walden to Adjourn. Vote 5-0



Mayor Lester Harmon



Monica-Morris,(Interm) City Clerk