

**MONTHLY MEETING
TEMPLE CITY COUNCIL
MEETING MINUTES
OCTOBER 6, 2014 – 6:30 PM
TEMPLE CITY HALL**

Mayor Lester Harmon called the Meeting to order at 6:30pm with the following members present constituting a quorum: Council Member Richard Bracknell; Council Member Hiley Miller; Council Member Howard Walden, Council Member Penny Ransom, and Council Member Simmons (via telephone)

Invocation by the Pastor of the Griffin Chapel United Methodist Church

SPECIAL RECOGNITIONS:

1. Presentation of Proclamation for Griffin Chapel United Methodist Church 145 Year Celebration

Mayor Harmon presented the congregation from Griffin Chapel United Methodist Church a Proclamation of their 145 Year Anniversary Celebration

APPROVAL OF MINUTES FROM AUGUST AND SEPTEMBER MEETINGS

1. Motion was made by Council Member Miller, Seconded by Council Member Bracknell to approve the August 21, 2014 minutes of the 1st and 2nd Special Called Meeting. Motion carried 5-0
2. Motion was made by Council Member Miller, Seconded by Council Member Walden to approve the August 28, 2014 minutes. Motion carried 5-0
3. Motion was made by Council Member Miller, Seconded by Council Member Bracknell to approve with the corrections the September 8, 2014 minutes. Motion carried 5-0
4. Motion was made by Council Member Miller, Seconded by Council Member Bracknell to approve with the corrections the September 22, 2014 minutes. Motion carried 5-0

OLD BUSINESS

1. Update on Founders Day 5K

Council Member Miller expressed her thanks for everyone involved in the Founders Day 5K for Noah Bishop. The community came together to raise \$2500.00

2. Update on Founders Day

Council Member Walden provided an update regarding the Founders Day parade and festivities. It was a very successful event. Debbie McIntosh from the Crossroads Artesian

Guild spoke to the success of the event as well. She expressed her thanks for the recreation and police departments for their support.

3. Consideration of Proposal for Phase II of Forensic Audit

Mayor Harmon recommended, as per his Charter rights, to proceed with Phase II of the Forensic Audit. Council Member Ransom made a motion to proceed and accept with discussion, Seconded by Council Member Walden. Karen Fortune of IAG Forensics was present to address council member questions regarding the Phase II of the Forensic Audit. The council discussed various ways of removing several of the itemized proposals, however, with each item being dependent upon others; it would be difficult to separate out the distinct items. Ms. Fortune reiterated that the current accounting system is very antiquated. Council Member Bracknell discussed with Ms. Fortune what the audit would provide once it was completed. Ms. Fortune explained that this phase of the audit would provide a report on how to better improve the City's internal controls and a complete plan for how to proceed with a more successful outcome. IAG Forensics will communicate information through City Attorney Daley to keep the Council updated on the progression of the audit. Motion was carried 5-0

4. Final Approval of the 2014-2034 Comprehensive Plan from Three Rivers Regional Commission

Council Member Walden and Council Member Bracknell discussed how this plan is a working document and a growing plan for the City. Council Member Miller made the motion to approve the final draft of the Comprehensive Plan provided by Three Rivers Regional Commission, with corrections. Motion Seconded by Council Member Ransom. Motion Carried 5-0.

NEW BUSINESS:

1. Presentation by FOGO Data Centers in regards to Computer Systems Upgrades

Edie Haney and John Fedack from FOGO Data Centers presented a plan to the Council for the upgrade of the City's current data systems. Ms. Haney explained that in a recent visit, FOGO was able to get a good overview of what the needs of the City would be. FOGO would provide the City with several levels of upgrades, including Secure Networking, Firewalls, Managed Cloud Services, assistance with the upgrade to the Harris Computer System and a complete upgrade of the outdated security equipment. FOGO provided 3 quotes as well as a Managed Service Provider Agreement. A motion was made by Council Member Bracknell to accept the quotes and the service agreement and proceed with the upgrades. Motion seconded by Council Member Miller. Council Member Ransom and City Attorney Daley clarified that some of this expense can be done with SPLOST money Motion carried 5-0

2. **Harris Computer System Upgrade**

The City must have the computer system upgrades before we can complete the Harris Accounting System Upgrade. FOGO should be able to help the city accommodate the upgrade.

3. **Request for Advertisement from Cecil Strickland**

Cecil Strickland requested the City to approve an advertisement for the Newcomers Packet for Carroll County. The cost associated with this is \$2040. The mayor and council will consider this and communicate with Mr. Strickland through City Administrator Baxley.

4. **Consideration of the purchase of Bank of North Georgia building and property located at 240 Carrollton Street, Temple, Georgia**

Motion was made by Council Member Miller, Seconded by Council Member Walden to allow City Attorney Daley to work the details of the purchase of the Bank of North Georgia building and property located at 240 Carrollton Street. This property will be used to house the Police Department. Motion carried 5-0.

5. **1st read of an Ordinance to amend the Code of Ordinances to provide for a Public Record Retention Schedule**

City Attorney Daley recited the 1st Read of an Ordinance to amend the Code of Ordinances to provide for a Public Record Retention Schedule. The City will follow the Secretary of State recommended schedule.

6. **Clarification of the Job Description to be advertised for the position of City Administrator**

Council Member Ransom asked that the personnel committee work to get an accurate job description for the City Administrator that is within the scope of the Charter, so that it can be posted. This will be updated and posted upon approval.

7. **Discussion of Christmas Bonuses for City Employees**

Council Member Bracknell made a motion, Seconded by Council member Miller to approve a one week paid Christmas Bonus for City Employees, and for it to be paid out before 11-15-2014. Motion was carried 5-0.

8. **Capital Budget for FY 2015 Budget Workshop Scheduling**

Council Member Walden explained that the Capital Budget for FY2015 needs to be presented to the Council within the 60 day guideline provided in the Charter. There will be a delay in some of the SPLOST income in 2015. There will be a special called meeting on October 16th to address this further.

9. **Community Event Discussion**

Council Member Bracknell presented a proposal for a Community Wide Feed the Hungry Thanksgiving Event. Council Member Bracknell asked for permission to use the Senior Center Building on Wednesday evening, and Thursday of Thanksgiving.

10. Discussion of a Retreat for the Council Members

Council Member Bracknell expressed his desire for the Council to have a retreat. The Council will consider this moving forward

11. Update and Suggested Improvements for the Walking Trails in the City

Council Member Bracknell and City Administrator Baxley recommended some improvements for the Walking Trails in the City. Lighting is needed as well as extra security. City Administrator Baxley also explained that the city recently cleared some sewer easements that could provide nature walks. Council Member Bracknell also asked that we try to form some Community Watch programs for these areas. The Mayor appointed a committee of Council Member Bracknell, Recreation Director Joe Wilson, and City Administrator Baxley to work on improvements for these areas.

12. Personnel

None

13. Departmental Purchases

Public Works Director Tommy Freeman requested approval of the Council for some parts needed to improve the bucket on the existing equipment. Council Member Miller, Seconded by Council Member Bracknell to approve these purchases, Motion carried 5-0

Council Member Bracknell made a motion to Amend the Agenda, Seconded by Council Member Miller, Carried 5-0 to include the following:

- a. **2nd Read of the Centralized Purchasing Policy**
- b. **Discussion of Part Time Temporary Help for City Hall**
- c. **Discuss use of the Bank of North Georgia ATM after purchase**
- d. **Discussion of the \$17.33 remaining 93 SPLOST**

14. 2nd read of an Ordinance to adopt a Centralized Purchasing Policy for the City

City Attorney Daley read the 2nd read of the Ordinance including the changes provided by Council Member Bracknell. Council Member Bracknell made the motion to adopt the ordinance, seconded by Council Member Ransom, Motion carried 5-0

15. Discussion of Part Time Temporary Help for City Hall

Council Member Bracknell recommends that we look into hiring some type of temporary part time help for City Hall. With the recent changes of staff, and water bill changes City Hall is in need of some temporary staffing. City Attorney Daley recommended using a temporary service to ensure that the City obtains a good candidate. Motion to allow City

Clerk Wall to explore temporary employment candidates was made by Council Member Bracknell, Seconded by Council Member Walden, Motion Carried 5-0

16. Discuss use of the Bank of North Georgia ATM after purchase

City Attorney Daley will handle this issue and report back to the Mayor and Council

17. Discussion of the \$17.33 remaining 93 SPLOST

Motion to rescind the vote on the expenditure of the \$17.33 left in the 1998 SPLOST as the funds were previously designated to the Senior Center, and not the recreation department made by Council Member Bracknell, Seconded by Council Member Walden, motion carried 5-0

18. Executive Session: Personnel, Legal, Real Estate

Motion by Council Member Miller, Seconded by Council Member Bracknell to go into Executive Session, Motion Carried 5-0

Motion by Council Member Miller, Seconded by Council Member Bracknell go back into Regular Session, Motion Carried 5-0

MAYOR AND COUNCIL CLOSING COMMENTS:

Mayor Lester Harmon: Appointed a Recreation Grant Committee of City Administrator Baxley, Recreation Director Wilson and the Mayor

Council Member Penny Ransom:

Council Member Howard Walden: Thanks to everyone for Founders Day

Council Member Hiley Miller:

Council Member William Simmons:

Council Member Richard Bracknell:

ADJOURNMENT: Council Member Bracknell motioned to adjourn, seconded by Council Member Walden, motion carried 5-0