

**CALLED MEETING OF TEMPLE  
CITY COUNCIL MINUTES  
April 15, 2014 6:30pm  
TEMPLE CITY HALL**

Mayor Lester Harmon called the Meeting to order at 6:30pm with the following members present constituting a quorum: Council Member Richard Bracknell; Council Member Hiley Miller; Council Member Howard Walden and Council Member Penny Ransom and Council Member William Simmons

**INVOCATION:** Mayor Harmon

Ty Dyer addressed the council about the possibility of setting up a recreation review board of volunteer parents and coaches whose job it would be to help address concerns and enforce the code of conduct.

**OLD BUSINESS**

Council Member Ransom asked about the Administration budget under the heading of Past Employee Benefits in the amount of \$41,940.00 it was not on the original worksheets. City Administrator, Mr. Hill said that this is what we pay in retirement for our retired employees. Mr. Hill said that the reason that it was not in the workshop figures was an oversight because we have to pay. Keeping in mind that we have put this budget together in half of the normal time. Council Member Ransom also asked about the one-time payment to retirement for Kim Pope. Mr. Hill explained that he would have the accounting for that put in the 2013 budget and that it was not going to be paid twice and just because we pass it in the budget does not mean that it has to be spent. Council Member Ransom also asked about the additional \$2,500.00 under consulting. Mr. Hill explained that this was added to pay for any additional help that we might need from Kim Pope or Brenda Norton. Council Member Ransom asked about the travel and training in the amount of \$4,000.00 that had increased from \$3,000.00. *Mr. Hill said, I can't tell you <sup>how that went up but</sup> there is travel and training in the contract to cover the GMA and ICMA conference that are allowed in the contract.* *How that got in there J.H.* Mr. Hill said that there is not a set amount for this in the contract but that it should be enough to cover the GMA convention and the ICMA convention which are listed in the contract. Council Member Ransom asked about why we removed AT&T. Mr. Hill said that it turns out that we no longer use AT&T for anything. Mayor Harmon asked the council if there needed to be any changes. Council Member Ransom asked about why the money that was spent on the new elected officials training was in the budget since it had already been spent. Mr. Hill explained that since this budget is from Jan. 1 to Dec. 31 he was simply accounting for the money that has already been spent so that particular line item would be 100% expended. Council Member Ransom wanted it to be clear that under travel and training for the council that the allotted \$9,000.00 would not actually be for GMA.

**1.) FY2014 Budget Ordinance second read**

City Attorney Daley read the ordinance in its' entirety.

**Motion:** Council Member Miller motioned to adopt the ordinance.

**2<sup>nd</sup>:** Council Member Simmons & Council Member Ransom  
**Passed 5-0**

**MAYOR AND COUNCIL CLOSING COMMENTS:**

**Mayor Lester Harmon:** None

**Council Member Penny Ransom:** None


**Council Member Howard Walden:** None

**Council Member Hiley Miller:** announced the Easter Egg hunt on Saturday and also Midway Baptist would like to meet at outside City Hall on May 1st at 12 noon for the national Day of Prayer

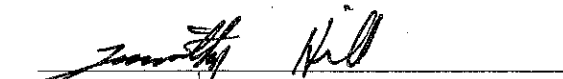
**Council Member William Simmons:** None

**Council Member Richard Bracknell:** None

**ADJOURNMENT:** **Motion:** Council Member Miller **2<sup>nd</sup>:** Council Member Bracknell  
**Passed 5-0**

  
Lester Harmon, Mayor

Attest:

  
Timothy Hill, City Administrator

**Corrections are in Italics**

**2<sup>ND</sup> CALLED MEETING OF TEMPLE  
CITY COUNCIL MINUTES  
April 15, 2014  
TEMPLE CITY HALL**

Mayor Lester Harmon called the Meeting to order at 6:53pm with the following members present constituting a quorum: Council Member Richard Bracknell; Council Member Hiley Miller; Council Member Howard Walden and Council Member Penny Ransom and Council Member William Simmons

**NEW BUSINESS**

**1.) Consideration of appointment of Insurance Agent of Record – Discussion of quotes for available services**

City Administrator, Mr. Hill, said that two of the firms that were interested in being the agent of record declined to put a quote together because we did not appoint them as the agent of record and that GMA was unable to get a quote together in time for this meeting. Mayor Harmon said that he had been contacted by Carroll Realty and they said that they would be glad to get quotes if he would sign a letter appointing them as the agent of record. Mayor Harmon said that Carroll Realty told him that they had a quote that was \$15,000.00 cheaper than the quote from Travelers policy from last year but that he was not allowed to present it. Mayor Harmon told him that he could not sign such a letter. Representatives from J. Smith Lanier was present. They said that they have prepared a quote but they would like to hold onto the numbers until the council can compare the offers side by side.

**Motion:** Council Member Walden motioned to table this item until the next regular meeting of the council

2<sup>nd</sup>: Council Member Miller **Passed 5-0**

**2.) Review of Shared Leave Policy**

Council Member Walden had brought up at the previous meeting that we need to revisit this policy. City Attorney Daley made the following recommendations:

- Delete section 7
- Add to section 2 - no employee may donate more than 160 hours to any one employee in any one year polling period
- Under section 5 in the last sentence replace “count as” with runs concurrent with

**Motion:** Council Member Bracknell motioned to adopt the policy with the changes recommended by Mrs. Daley.

2<sup>nd</sup>: Council Member Miller

Under discussion Council Member Walden suggested a couple of changes as well:

- Shared leave - voluntary donated sick leave to an eligible employee who is unable to work due to his / her extended serious illness or injury, or due to the employee’s dependent’s serious illness or injury
- Under section 3 change vacation to sick leave

- Under definitions – eligible employee – an employee (for the benefit of his / her dependents) who has completed their initial introductory or probationary period.

**Passed 5-0**

**3.) Leave Report for former employees**

Temporary City Clerk, Pat Cook, presented a report that accounted for all of the annual leave and sick leave that Tim Shaw had accrued and used during his time of employment. Council Member Ransom said that this report illustrates the need to develop a better policy for the accrual of annual and sick leave for salaried employees.

**4.) Discussion of Water Rates with Mr. Baxley**

**Motion:** Council Member Bracknell motioned to hire Mr. Jim Baxley to restructure the water rates and to pay him \$25.00 per hour as a temporary employee and not a contract employee.

**2<sup>nd</sup>:** Council Member Walden **Passed 5-0**

**MAYOR AND COUNCIL CLOSING COMMENTS:**

**Mayor Lester Harmon:** None

**Council Member Penny Ransom:** asked if we should notify Kim that the position of City Clerk will be reopened. Pat Cook addressed this question and told the council that Kim had told her the she had retired for a reason and that she should stick to that decision, but that she is willing to help. Council Member Ransom said that we should make sure that her hourly rate is that of the former City Clerk. City Attorney Daley said that perhaps Mayor Harmon should speak to Kim about the rate of pay.


**Council Member Howard Walden:** None

**Council Member Hiley Miller:** None

**Council Member William Simmons:** None

**Council Member Richard Bracknell:** said that when he was notified that there were applications for City Clerk that he came to City Hall and reviewed the applications and marked his top 3 preferences. However, it appears as though he is the only one that has looked at the applications. He also asked where we are going with that process. Mayor Harmon said that he did not know where we are going with the process but he came up here Friday and he was amazed at the positive attitude of the ladies in City Hall because Kim Pope was here helping them. Mayor Harmon said that Kim had told him that she would work to help the City Council do what was needed in City Hall on a part time basis until the council can find a full time City Clerk. Council Member Ransom said that she looked but she did not mark any applicants. Council Member Walden said that he also looked through the list and said that he did not leave any notes but he did look at the applications.

**ADJOURNMENT:** **Motion:** Council Member Bracknell **2<sup>nd</sup>:** Council Member Simmons  
**Passed 5-0**

  
Lester Harmon, Mayor

Attest:

  
Timothy Hill, City Administrator

**3<sup>rd</sup> CALLED MEETING OF TEMPLE  
CITY COUNCIL MINUTES  
April 15, 2014  
TEMPLE CITY HALL**

Mayor Lester Harmon called the Meeting to order at 8:22pm with the following members present constituting a quorum: Council Member Richard Bracknell; Council Member Hiley Miller; Council Member Howard Walden and Council Member Penny Ransom and Council Member William Simmons

**NEW BUSINESS**

**1.) Discussion of Proposal to lower the Water Rates (Council Member Walden)**

Council Member Walden said that at the last regular meeting he had made a motion to reduce the water rate debt service of \$12.66. However, he found out the next day that he had been using the wrong figure because it was posted incorrectly on Muni-code. As it turns out these higher rates never went into effect. City Attorney Daley said that the council can vote to just void the previous motion or the council can amend it to do something different.

**Motion:** Council Member Walden motioned to void his previous motion made on April 7 to eliminate the \$2.00 administration fee and the \$12.66 debt service fee off of the water only for customers using less than 50,000 gallons per month

**2<sup>nd</sup>: Council Member Ransom Passed 5-0**

**Motion:** Council Member Walden motioned to eliminate the \$2.00 administration charge off of water service and also to eliminate the debt service charge off of the water only in the amount of \$6.37 to apply to residential customers only.

**2<sup>nd</sup>: Council Member Miller**

Council Member Ransom said that she wanted to be sure that this was for residential customers only regardless of usage. She also said that we should make sure that we have the customers are coded correctly. Council Member Walden said that this will give some immediate relief to our customers. Council Member Ransom asked if the administration fee was to be removed from all services or just from water services. Council Member Walden said that he would amend his motion to remove the administration from all of the billing.

Passed 5-0

**MAYOR AND COUNCIL CLOSING COMMENTS:**

**Mayor Lester Harmon:**

**Council Member Penny Ransom:** said that after looking at this felt that the business have not been treated fairly and she wants to be committed that we pay for water that we use. We just want to make sure that we support and encourage local business with our rates.

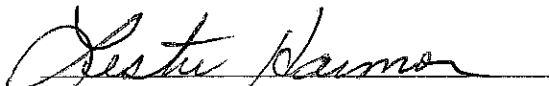
**Council Member Howard Walden:** None

**Council Member Hiley Miller:** None

**Council Member William Simmons:** None

**Council Member Richard Bracknell:** None

**ADJOURNMENT:** Motion: Council Member Walden 2<sup>nd</sup>: Council Member Simmons  
Passed 5-0

  
Lester Harmon, Mayor

Attest:

  
Timothy Hill, City Administrator